



DEPARTMENT OF THE NAVY  
NAVAL RESEARCH LABORATORY  
4555 OVERLOOK AVE SW  
WASHINGTON DC 20375-5320

IN REPLY REFER TO

3900  
Ser 7600/026  
MAY 28 2004

From: Commanding Officer, Naval Research Laboratory

Subj: FY 2005 NAVY CALL FOR SPACE TEST PROGRAM EXPERIMENTS

1. The Navy Space Experiments Review Board (SERB) for the Space Test Program (STP) will convene under the Chairmanship of Dr. Herbert Gursky for up to two (2) days (on 28 and possibly 29 July 2004) in Building 226, Room 113, at Naval Research Laboratory (NRL) to review and prioritize the Navy Department STP proposals. The proposals will be evaluated on the basis of military relevance (60%), quality (20%), and flight readiness (20%).
2. All Navy and Marine Corps experiments, as well as all those experiments from non-Defense Department sources which are sponsored by the Navy Department, which wish to be considered for STP supported flights, must be presented to and approved by the Navy SERB prior to consideration by the Joint DoD SERB. Those experiments that have proposed in past years, and have a signed Space Flight Plan do not have to propose again to the SERB. Procedures for preparing and submitting proposals to the SERB are generally similar to those of previous years but based on results from last years DoD SERB the military relevance will be very important.
3. To facilitate your preparations for to the Navy SERB the Space Science Division of NRL has set up a Web page to aid presenters. The presentation procedures, viewgraph requirements and required forms will be posted about 10 June 2004 at this site, and a draft agenda should be posted before 20 July 2004. The Navy STP site can be accessed through the Space Science Division's web site <http://spacescience.nrl.navy.mil> under the special project section at that web site.
4. Please note that the presentation to the Navy SERB must include the required viewgraphs that are outlined in the STP instructions, which will be posted at the Navy STP Web site. STP prefers that only these required viewgraphs be presented, and that they be presented in the order given by the STP instruction, however this is not a requirement and other viewgraphs and supporting videos and hardware can be shown if time is available.

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5. The viewgraph presentation must be submitted, along with 1721, and 1721-1 forms, either electronically ([giovane@nrl.navy.mil](mailto:giovane@nrl.navy.mil)) or by CD ROM to:

Attn: Dr. Frank Giovane, Code 7601  
Naval Research Laboratory  
4555 Overlook Avenue, SW  
Washington, DC 20375-5352

6. Forms and e-mail must be received by **COB 16 July 2004** for your presentation to be placed on the agenda and for the Evaluation Board to receive a pre-review copy. Please note that due to the large amount of SPAM being received, you must use STP SERB in your "subject" line of your e-mail transmission.

7. Classified proposals to SECRET level must be provided on CD ROM media through normal classified document channels. All classified proposal forms and viewgraphs must also be received no later than **COB 16 July 2004**

8. New proposals and those proposals which have undergone major changes must receive a new Navy STP number. These must be obtained from Dr. Frank Giovane. Such an STP number can be obtained once the investigator has decided on a short title for his proposal.

9. The Navy SERB membership for the 28/29 July 2004 review is constituted as follows:

NRL, Chairman, Code 7600 (Dr. Herbert Gursky)  
CNO, N6114 (TBD)  
CNO, N921F1 (LCDR Robert Moore)  
NAVSPACECOM, NNSOC N3 (LCDR David Otis)  
ONR, Code 321 (Dr. Robert McCoy)  
NRL, NCS, Code 8001 (Mr. P.G. Wilhelm)  
NRL, Code 7601 (Dr. Frank Giovane)

10. Soon after the Navy SERB an unofficial SERB rankings will be posted at the Navy STP Web site. Following approval by RADM Jay M. Cohen, USN, Director, Test and Evaluation and Technology Requirements (N091), a list of approved proposals with their rankings will be forwarded to the Joint SERB and also exchanged with Phillips Laboratory and other appropriate government agencies to stimulate coordination and cooperative efforts.

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11. A schedule of presentation times (Navy SERB Agenda) will be e-mailed to all proposers by 23 July 2003, using the e-mail address provided in the STP application form (1721). In addition, the agenda will be posted at the Navy STP web site. Last minute changes to this schedule will be e-mailed only to relevant presenters and posted at the web site. Other parties interested in receiving this schedule by e-mail should make this request to Dr. Giovane. Please refer any questions you may have to Dr. Giovane.



HERBERT GURSKY  
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